

November BOG Agenda/Minutes (Thurs., 11/12/2020)

Tim P. called the meeting to order at 7:31p.m.

BOG members Present: Tim Palombo, Rina Hicks, Paul Hearn, Virginia White, Janice Roderick, Stephanie Mazur, Paul White, Linda Philips, Kim Roy, Ann Marie Mack

Item	Time
Secretaries Report: Approve October Minutes	Approved Unanimously
Treasurer's Report: Approve October Report	Approved Unanimously
<p>November Action Item Follow-Up Ongoing</p> <ol style="list-style-type: none"> 1. Tim P. and Linda R. to complete the Comms manual before the next BOG meeting. Adding Kim R. 2. Tim P. and Linda P. to discuss adding events to the website. Adding Kim 3. Paul O. to continue research cost of new grill grates for purchase 2021 4. Paul O. to solicit bids on landscaping to see if we can lower cost (fall/winter project) 5. Paul O. to check pavilion power/lights; Check breakers and check 30 second hold on the reset 6. Continue to recruit BOG volunteers (President and one Governor) also Committee or Project volunteers <p>New:</p> <ol style="list-style-type: none"> 1. Tim P. to add to by-law review idea list having a third type of membership. 2. Ann M. and Tim P.:discuss responsibilities for Secretary. 3. Kim R. reads the comm manual 4. Paul W: read Ext. Affairs Manual. 5. Tim P., New BOG members: resend the the link for sharing CAP drive to BOG Members. Then meet next week to show the CAP drive 	<ol style="list-style-type: none"> 1. A Lot of work done. Not quite finished. ACTION: Tim P. and Linda P.: one last pass to approve for next meeting 2. Done 3. Continue to look for grates, ongoing 4. On- going. Still on to do list 5. Rina H. said that it would not reset ACTION: Needs to be addressed. Paul O. Will try to swap GFI first 6. Holly Estrada has volunteered to be a Governor Still need President, ACTION: Kim R. will ask her neighbor <ol style="list-style-type: none"> 1. Done: Tim P. created a document 2. Done 3. Done: ACTION: Kim R. update the website 4. Never addressed ACTION: Paul W. report on manual 5. Done

<p>6. Janice R.: contact HHCC and cancel.</p> <p>7. Janice R.: call Dave at SSC for refund</p> <p>8. Social and Comms Committees: Flyer w/Newsletter on back. Need completion in about two weeks.</p>	<p>6. Done</p> <p>7. Done</p> <p>8. Tim P. suggests the flyer is out by 11/20 ACTION: Linda P. completes Christmas News-Letter by Nov 20th</p>
<p>Committee Reports:</p> <ol style="list-style-type: none"> 1. Membership 2. Communications 3. External Affairs 4. Property Maintenance 5. Social 	<p>1. One new membership ACTION: Stephanie M. will collate data on Membership. She will work on it in 2021</p> <p>2. Newsletter already discussed. BOG to review the newsletter before Nov. 20th Reminder in newsletter for membership to complete the project preference survey</p> <p>3. Virginia W. sent BOG information on the small area plan. Board can check the county folder on the CAP drive.</p> <p>4. None</p> <p>5. Christmas Party cancelled because of Covid Regulations</p>
<p>Old Business:</p> <ol style="list-style-type: none"> 1. Discuss Adding Junior Governor to CAP BOG 2. Implement Boat Ramp Agreement 	<p>1. Tim P. made a motion to table the discussion till 2021</p> <p>2. ACTION: Stephanie M. to rework Boat Ramp agreement and to put it on the application ACTION : Linda P.. Talk to John to add revised application to the website and to add link to agreement and check box on online boat ramp purchase.</p>
<p>New Business:</p> <p>1 .Raise for discussion possibility of storm water management/rain garden project.</p> <p>2 Final discussion for the Gen meeting And Christmas Party. Can this go ahead given the governors new lockdown: No gatherings over 25 people?</p>	<p>1. Table discussion till 2021</p> <p>2. Christmas Party cancelled. Revised General Meeting format. Come to the beach and vote for 2021 Board members and Budget on DEC. 5th from 2-4. ACTION: Ann M. to fill out ballots</p>

<p>3 .Linda and Paul will report an abandoned car left at the beach.</p> <ul style="list-style-type: none"> 4 Results of Survey :Survey to understand neighborhood's top priorities for projects in 2021 	<p>ACTION: Tim P. to put out on website Proxy and Absentees returned by November 28th.</p> <p>3. ACTION: Linda P. and Paul O. will call the Police and report the abandoned car.</p> <p>4.Twenty surveys returned so far. Top projects suggested are: to do the needed work on the pavilion, and the storm water management problem.</p> <p>ACTION: Tim P. post a Blog including a narrowed down budget and new candidates For BOG, Vice President and President</p>
<p>Generate Agenda for <next Month></p>	<p>Present results of Survey for neighborhood Top priorities</p> <p>ACTION: Tim P. to discuss transition of him Leaving the board. (Key handoff and signatory Information.)</p>
<p>Other time-sensitive discussion</p>	<p>1.Board to discuss the situation: How to revise the General Meeting format, within the by-laws, when Governmental restrictions prevent large gatherings.</p>
<p>Action Item Summary</p>	<p>1. ACTION: Tim P. and Linda P. go over the Comms manual one last time to approve for next meeting.</p> <p>2. ACTION: Paul O will check pavilion power/lights . Paul will try to swap GFI first</p> <p>3. ACTION: Kim R. will ask her neighbor if he would consider being CAP President next year.</p> <p>4 .ACTION: Kim R., will read the Comms manual,and then will update the website</p> <p>5. ACTION: Paul O will report on the Ext.Affairs Manual.</p> <p>6. ACTION: Linda completes Christmas newsletter by Nov. 20th</p> <p>7. ACTION: Stephanie M. will collate data on</p>

	<p>Membership. She will work on it in 2021</p> <p>8. ACTION: Stephanie M. will rework Boat Ramp agreement and put it on the application.</p> <p>9. ACTION: Linda to talk to John to add revised application to the website</p> <p>10. ACTION: Ann M. to fill out ballots</p> <p>11. ACTION: Tim P put ballots up on website before November 21st</p> <p>12. ACTION: Tim P to put out on website Proxy and Absentee ballots returned by November 28th</p> <p>13 .ACTION: Linda P. and Paul O. will call the Police and report the abandoned car.</p> <p>14. ACTION: Tim P to. post a blog including a narrowed down budget and new candidates for BOG, Vice President and President</p> <p>15. ACTION: Tim P. to discuss transition of leaving the Board. (Key handoff and signatory information)</p>
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Total Scheduled Time: 90 minutes, Finished at 9:00 p.m.