

## **Civic Association of Palisades**

### **Board Meeting**

August 15, 2019 7:30 PM

545 Wilson Road

Crownsville, MD 21032

#### **Attendees:**

- John Morrison
- Rina Hicks
- Chris Ehrbaker
- Tim Palombo
- Virginia White
- Paul O'Hearn
- Janice Roderick
- Alan Dynerman
- Karen Yanon

#### **Agenda:**

- State of the Organization
- Secretary's Report
- Treasurer's Report
- Committee Reports
- Old Business
- New Business

#### **Discussions:**

##### July Board Meeting Minutes –

Minutes reviewed and revisions made. Motion to approve/seconded. Minutes approved as amended.

##### Treasurer's Report

Reviewed. Questions of where the website costs should fall within the Treasurer's Report. Vote was taken to have the costs of the website to fall under "Communications". Motion to approve/seconded/approved.

Income since last meeting was \$490.00. Total income YTD 14,577.44.

Current income compared to previous year

- 6 membership
- 4 boat ramp rentals
- + 3 pavilion rentals
- + 340.00 donations

##### Membership

- Donna Melvenny resigned.

##### Property Management

- Dead tree at the beach was cut. Large logs remain on property. Member has contacted someone to see if they would like to collect it for firewood.
- Lines above the play area are telecommunication wires so not a safety issue.
- Piling caps have been installed
- Still working on parking issues

- Potholes on gravel lane between Wilson and Ridgely roads. Discussion on adding gravel to fill the holes. The board does not believe this to be an actual road and rather than assume responsibility for the lane the board will not maintain the area at this time.
- Ramp in front of Port-A-Pot is rotten.
- Boat Ramp – Boat Ramp Rental Agreement to be updated to include an agreement to not allow the renter to share the dock combination.

#### By-Laws

- Tim and Janice met – Tim will email the change options to the board for review and will present at the next board meeting.

#### Recreation

- Family Game Night discussed
- CAP Pavilion Rental Agreement - Corrections were made and Approved by the board.
- Insurance documents were reviewed, and we are adequately covered and in compliance with our own rental agreement.
- Suggestion made to have the income from pavilion and boat ramp rental be “earmarked” for those areas for maintenance.

#### Issues

- Community Dumpster - The county sent the paperwork for the CAP community dumpster to the wrong person and claimed it was too late to fit it in to the schedule. The President is still working with them.
- Where are we with the Pavilion repairs? No estimates have been done.
- Proposed draft Agenda for Sept 27 General Meeting
  - Welcome
  - Elections – Governor and VP
  - Treasurer’s Report and Membership
  - Website Update
  - Social Calendar
  - Draft CAP By-Laws
  - Dumpster

#### Decisions:

- July Board minutes were approved as amended
- August Treasurer’s report was approved
- Pavilion rental agreement changes were approved

#### Action Items:

- Paul – To research who owns the gravel lane between Wilson and Ridgely.
- Paul – Remove the step in front of the Port-a Pot.
- John – Update member spreadsheet to align columns for ease of viewing membership.
- Paul - Update Boat Ramp Rental Agreement to add the statement “renter is not permitted to share the combination with others”.
- Alan – Go on website and donate to tests the website. Notify Virginia when done
- Tim – Add updated Pavilion Agreement to website
- Tim/John – set up signs for Game Night
- John – To send Alan Dynerman a draft statement of work for the pavilion.
- John – continue to coordinate with the county for scheduling the community dumpster.

8:55 Motion to adjourn / seconded.