

September BOG Meeting Agenda (Wed., 9th, 7:30 PM)

BOG members Present: Tim Palombo, Rina Hicks, Janice Roderick, Virginia White, Paul O'Hearn, Linda Phillips, Stephanie Mazur

Item	Time
Secretaries Report: Select Secretary for current BOG meeting. Approve August Minutes	<ul style="list-style-type: none"> • Tim moves to approve August minutes. Seconded and unanimously approved.
Treasurer's Report: Approve August Report ; budget discussion during New Business	<ul style="list-style-type: none"> • Tim moves to approve August treasurer's report. Seconded and unanimously approved.
<p>August Action Item Follow-Up:</p> <ol style="list-style-type: none"> 1. Tim will summarize the BOG's findings/opinion on the Articles of Incorporation in a Blog on the Website. 2. Tim will copy both ballots and put them on the Website. 3. Tim will reply to Linda Orff that the BOG rejected the oyster project due to inherent risks in using our community pier, which is used by many families with children. 4. Tim will put the 3 current candidates' bio's on the Website, and a list of all other votes at the Sept. General Meeting 5. Tim will contact Janet Garman as to the third member address that she submitted. 6. Tim and Linda will complete the Comms manual. 7. Virginia will develop a 2021 budget chart and email it to the Chairpersons of the committees in order to submit dollar amounts. 8. Paul will develop a list of projects for the 	<ol style="list-style-type: none"> 1. Done 2. Done 3. Done 4. Done 5. 1228 River Road, which is not a CAP property. "I wanted to pay for them instead of them being our guests". Worthy of discussion. <ul style="list-style-type: none"> • This is against the rules and similar requests have been denied in the past. • Tim moves to refund the money and have it returned with face-to-face explanation by Janice. Seconded. Janice and Rina abstain. Motion passes 4 in favor, 2 abstentions. 6. Not Done 7. Done

<p>Fall Beach Work Day, as well as purchase 2 ladders and paint.</p> <p>9. Rina and Linda will ask to borrow the projector and research the purchase of a screen for the Campout. If a reasonably priced screen is found, they will notify Tim. Rina will send a Sign up Genius invitation with the details.</p>	<p>8. Ladders and paint ordered. Projects: replace ladders, stain docks, extend and line kayak rack, add gravel to boat ramp and replace missing board</p> <p>9. Projector in use was reclaimed by Mark Lister. Inflatable outdoor screen and projector were found for \$434.54 (\$229.95 Movie screen and \$179.99 Projector-reflects \$120 discount, Tax \$24.60)</p> <ul style="list-style-type: none"> • Tim moves to purchase the screen and projector. Seconded. Unanimously approved.
<p>Committee Reports:</p> <ol style="list-style-type: none"> 1. Membership 2. Communications <ol style="list-style-type: none"> a. New Signboards for SL and W/R? 3. External Affairs 4. Property Maintenance 5. Social 	<ol style="list-style-type: none"> 1. Membership records may not be up to date. Stephanie to check. 2. Communications: <ol style="list-style-type: none"> a. Linda working on manual. Sign boards are out. Newsletter emailed out today. b. SL and Wilson/Ridgely signboards are in rough shape. Linda to research replacement cost. 3. External Affairs. No report 4. Property Maintenance <ol style="list-style-type: none"> a. Protest message in chalk on bench and basketball court cleaned up over weekend. b. Board decides to take no further action but monitor for any additional improper use of community space 5. Social: <ol style="list-style-type: none"> a. One new rental added b. Halloween party is still on. No food will be shared/ provided. Details still being worked out.
<p>Old Business:</p> <ol style="list-style-type: none"> 1. Item 2. Item 	<p>X minutes</p> <p>X minutes</p>
<p>New Business:</p>	

1. Begin budget discussions for the 2021 year. Discuss any significant changes to 2020 from officer and committee chairs' input.
2. Beach Work Day Projects
3. Discuss logistics for General Meeting, such as:
 - a. Designate Secretary, who:
 - i. Provides a list of dues paying members for the check in procedure/ballot distribution
 - ii. ballot box, ballot counting (assistant needed to check ballot count)
 - iii. Bringing, counting, and handling proxy and absentee ballots
 - iv. Document the handling of esp. Proxy voting for future procedure manual
 - b. set up of beach area for the meeting
 - c. use of slides or handouts
 - d. Create Ballot
 - e. Membership drive setup, and move award to 2021 rental?
4. Corporate membership/principle of corp membership
5. Discuss adding Junior Governor to 2021 BOG. [Non-voting, thus non-quorum and restriction disallowing multiple members from same household does not hold]

1. Tim created doc to solicit budget requests from comm chairs and create draft budget for 2021
 - a. Janice requested additional \$50 to cover party costs
 - b. Consider soliciting bids to see if we can lower landscaping service costs
 - c. No significant changes to the 2021 draft budget.
2. Beach work day projects: ladders, kayak rack, stain deck, gravel and board for boat ramp
3. General Meeting:
 - a. Linda will take the minutes and assist with the ballot process
 - b. Rina will handle check in and ballots
 - c. Stephanie will create membership spreadsheet and proxy relationship spreadsheet for Rina to do check in
 - d. Tim will print out the ballots for the meeting
 - e. Set up of beach area. 30 minutes before meeting.
 - f. Will avoid handouts due to safety concern
 - g. Membership drive drawing and award: will be moved to 2021 free pavilion rental
4. Discussion of Junior Gov to be pushed to October meeting
5. Corporate membership
 - a. Merits discussion and research
 - b. Implications of increasing use of LLCs to own property need to be considered
 - c. Tim suggested third type of membership (owner non-resident). Would require amendment of by laws.
 - d. Virginia says by laws only distinguish between owners and renters in terms of membership rights.

<p>Generate Agenda for October</p> <ol style="list-style-type: none"> 1. Discussion of Junior BOG membership 2. Continue discussion of corporate membership 3. Create agenda for November general meeting 4. Nomination committee report 	5 minutes
Other time-sensitive discussion	Unallocated
<p>Action Item Summary</p> <ol style="list-style-type: none"> 1. Virginia to cut \$95 refund check to Janet Garman. Janice to return check to Janet Garman and explain board decision. 2. Tim and Linda to complete the Comms manual before next BOG meeting 3. Tim and Linda to discuss adding events to website 4. Linda to research replacement cost for two sign boards 5. Paul to research cost of new grill grates and purchase if they are not expensive 6. Paul to solicit bids on landscaping to see if we can lower cost (fall/ winter project) 7. Tim and Virginia to meet to finalize the 2021 budget before October meeting 8. Stephanie and Rina will create process to handle proxy ballots 9. Tim to create and print sample ballot to share with Rina 10. Stephanie to print out the membership drive google sheet to create slips to conduct the drawing. 11. Everyone needs to work to recruit BOG volunteers! 12. Stephanie to sync up membership spreadsheet (~90) with the number of paid memberships (110). 	Unallocated

Total Scheduled Time: 82 minutes

Come to order: 7:34

Adjourn: 9:30